**MEMORANDUM OF UNDERSTANDING - *DRAFT***

This Memorandum of Understanding reflects the mutual agreement between the College and the College of DuPage Adjuncts Association IEA/NEA (CODAA) related to the assignable workload for Lecturers as described in the Memorandum of Understanding approved in June 2013. The revised work load limits are intended to increase the utilization of Lecturers and optimize the distribution of load over the course of the calendar year January to December (Spring, Summer and Fall terms).

Current Work Load:

Fall & Spring: 12 hours each semester or 10 hours each semester for Health Care fields

Summer: 6 hours or 10 hours for Health Care fields.

Effective Summer 2014):

**Lecturers (16 hour disciplines)**

Annual limit (Fall, Spring and Summer):             32 hours

Academic Year limit (Fall and Spring):                          25 hours

Academic Semester limit (Fall or Spring):              14 hours

Summer Term limit:                                                         10 hours

*Note – Lecturers in 16 hour disciplines cannot exceed 32 hours in any full year or 25 hours in Fall and Spring combined*

**Lecturers (15 hour disciplines): Summer can be up to 10 hours**

Annual limit (Fall, Spring and Summer):              30 hours

Academic Year limit (Fall and Spring):                          24 hours

Academic Semester limit (Fall or Spring):                    12 hours

Summer Term limit:                                                         10 hours

*Note – Lecturers in 15 hour disciplines cannot exceed 30 hours in any full year or 24 hours in Fall and Spring combined*

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Colleen McCoy date Robert L. Breuder date

CODAA President President, College of DuPage