



College of DuPage Adjuncts Association, IEA-NEA

Preliminary Budget for the 2022-23 Academic Year

Prepared by: Cheryl Baunbach-Caplan, President, Steve Mecker, Treasurer

Revision: 1.0

Date: 18-Mar-2022 (reviewed by CODAA Board)

2022-2023	2021-2022	2022-23
BUDGET	BUDGET	change from
		2021-22

RECEIPTS				
1	Main Cash Reserves (Checking) - US Bank - ****8466	\$ 20,000	\$ 20,000	\$ -
2				
3				
4	Grievance Fund (Savings) - US Bank - ****9356	\$ 2,250	\$ 2,175	\$ 75
5				
6	PAC Fund (Checking) - DuPage Credit Union - ****584-301	\$ 550	\$ 550	\$ -
7	PAC Fund (Share Savings) - DuPage Credit Union - ****584-00	\$ 50	\$ 50	\$ -
8	Total PAC Funds	\$ 600	\$ 600	\$ -

RECEIPTS					
11	Local Dues (426 prior year; 450 projected) @	\$ 48.00	\$ 21,600	\$ 21,600	\$ -
12	Active Members (426 prior year; 450 projected) @	\$ 222.00	\$ 99,900	\$ 99,900	\$ -
13	Dual Members (34 prior year; 34 projected) @	\$ 48.00	\$ 1,632	\$ 1,632	\$ -
14	Fund transfer from Grievance Fund Bank Account	\$ 2,220	\$ 2,220	\$ -	
15	Refunds of dues to members	\$ -	\$ -	\$ -	
16	Dues received (net after refunds to members)	\$ 125,352	\$ 125,352	\$ -	
17	IEA refund to CODAA	\$ -	\$ -	\$ -	
18	Payment from College of DuPage per contract	\$ 5,000	\$ 5,000	\$ -	
19	Total receipts from dues and contract	\$ 130,352	\$ 130,352	\$ -	

DISBURSEMENTS					
22	IEA-NEA Obligation		2022-2023	2021-2022	2021-22
23			BUDGET	BUDGET	change from
24					2020-21
25	Active Members (426 prior year, 450 projected) @	\$ 222.00	\$ 99,900	\$ 99,900	\$ -
	Total IEA-NEA Obligation Payments	\$ 99,900	\$ 99,900	\$ 99,900	\$ -

OPERATING EXPENSES					
26	A Office Maintenance		2022-2023	2020-2021	
27			BUDGET	BUDGET	
28	A01 Office Rent	\$ 504	\$ 504	\$ 504	\$ -
29	A02 Supplies	\$ 750	\$ 750	\$ 750	\$ -
30	A03 Postage	\$ 250	\$ 250	\$ 250	\$ -
31	A04	\$ -	\$ -	\$ -	\$ -
32	A07 Office Equipment and Furniture	\$ 500	\$ 500	\$ 500	\$ -
33	Sub-total Office Maintenance Expense	\$ 2,004	\$ 2,004	\$ 2,004	\$ -
34					
35	B Communications				
36	B01 Marketing/ads	\$ 500	\$ 500	\$ 150	\$ 350
37	B02 Annual web fees	\$ 400	\$ 400	\$ 150	\$ 250
38	Sub-total Communications Expense	\$ 900	\$ 900	\$ 300	\$ 600



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40	C	Membership				
41	C01	Membership mailings	\$ 1,250	\$ 1,250	\$ -	
42	C02	Elections	\$ 200	\$ -	\$ 200	
43	C04	Member Welfare and Philanthropy	\$ 150	\$ 150	\$ -	
44	C05	Member Relations / Socials / General Meetings	\$ 2,200	\$ 2,200	\$ -	
45		Sub-total Membership Expense	\$ 3,800	\$ 3,600	\$ 200	
46						
47	D	Administration (Honorariums, Fees and Reimbursements)				
48	D01	Officer reimbursable expenses (board meetings & travel expenses)	\$ 2,000	\$ 1,800	\$ 200	
49	D02	Support staff gifts	\$ 100	\$ 100	\$ -	
50	D03	Audit fee (non-member)	\$ 300	\$ 300	\$ -	
51	D04	Tax prep fee honorarium	\$ -	\$ -	\$ -	
52	D06	President	\$ 3,200	\$ 3,200	\$ -	
53	D07	VP-Policy	\$ 2,000	\$ 2,000	\$ -	
54	D08	VP-Operations (Events) (\$720 from Shared Governance Council pay)	\$ 900	\$ 900	\$ -	
55	D09	Secretary	\$ 900	\$ 900	\$ -	
56	D10	Treasurer	\$ 1,200	\$ 1,200	\$ -	
57	D11	Assistant Membership	\$ 500	\$ 500	\$ -	
58	D13	Membership Chair	\$ 2,000	\$ 2,000	\$ -	
59	D14	Grievance Chair	\$ 900	\$ 900	\$ -	
60	D15	Webmaster	\$ 900	\$ 900	\$ -	
61	D17	Illinois Education Association (2 Representatives)	\$ 900	\$ 900	\$ -	
62	D18	Election Chair	\$ 350	\$ 350	\$ -	
63	D19	Legislative Chair	\$ 300	\$ 300	\$ -	
64	D22	Communications/Social Assistant	\$ 800	\$ 800	\$ -	
65	D23	Additional Committee Assistance	\$ 1,000	\$ 1,600	\$ (600)	
66	D24	Contract Negotiations Team	\$ -	\$ -	\$ -	
67		Sub-total Administration Expense	\$ 18,250	\$ 18,650	\$ (400)	
68						
69	E	Governance Meeting Expenses				
70	E01	National Education Association Representative Assembly (3 Reps)	\$ 1,400	\$ 1,400	\$ -	
71	E02	National Council for Higher Education Conference (2 Reps)	\$ 1,200	\$ 1,200	\$ -	
72	E03	Illinois Education Association Representative Assembly meeting (3 Reps)	\$ 900	\$ 600	\$ 300	
73	E04	One Conference, IEA, October 2021, Oak Brook, IL	\$ 250	\$ 250	\$ -	
74		Sub-total Governance Meeting Expense	\$ 3,750	\$ 3,450	\$ 300	
75						
76	F	Grievance Fund (held in US Bank Savings Account # ****9356)				
77	F01	Bargaining Unit members (based on 750 members, projected) @ \$ 3.00	\$ 2,250	\$ 2,175	\$ 75	
78						
79	H	Contingency Fund				
80	H01	Contingency Fund	\$ 1,500	\$ 1,500	\$ -	
81						



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		2022-2023	2021-2022	2022-23 change from 2021-22
		BUDGET	BUDGET	
82	Total Operating Expenses	\$ 32,454	\$ 32,279	\$ 175
83				
84	IEA Obligation (Dues Payments)	\$ 99,900	\$ 99,900	\$ -
85				
86	TOTAL DISBURSEMENTS	\$ 132,354	\$ 132,179	\$ 175
87				
88	NET OPERATING SURPLUS (DEFICIT)	\$ (2,002)	\$ (1,827)	\$ (175)