



College of DuPage Adjuncts Association, IEA-NEA

Proposed Budget for the 2024-25 Academic Year

Prepared by: Steve Mecker, Treasurer with CODAA Board review on 19 Apr 2024

Revision: 2.0

Date: 10-Jul-2024

Line #

2024-2025 BUDGET

1	RESERVES		
2	Main Cash Reserves (Checking) - US Bank - ****8466	\$	60,000
3			
4	Grievance Fund (Savings) - US Bank - ****9356	\$	2,250
5			
6	PAC Fund (Checking) - DuPage Credit Union - ****584-301	\$	550
7	PAC Fund (Share Savings) - DuPage Credit Union - ****584-00	\$	50
8	Total PAC Funds	\$	600
9			
10	RECEIPTS		
11	Local Dues (450 prior year; 330 projected) @	\$ 55.00	\$ 18,150
12	Active Members (450 prior year; 330 projected) @	\$ 222.00	\$ 73,260
13	Dual Members (40 prior year; 30 projected) @	\$ 55.00	\$ 1,650
14	Fund transfer from Grievance Fund Bank Account	\$	2,220
15	Refunds of dues to members	\$	-
16	Dues received (net after refunds to members)	\$	95,280
17	IEA refund to CODAA	\$	-
18	Payment from College of DuPage per contract	\$	5,000
19	Total receipts from dues and contract	\$	100,280
20			
21	DISBURSEMENTS		
22	IEA-NEA Obligation		
23	Active Members (340 prior year, 300 projected) @	\$ 222.00	\$ 66,600
24	Total IEA-NEA Obligation Payments	\$	66,600
25			



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26		OPERATING EXPENSES		
27	A	Office Maintenance		
28	A01	Office Rent	\$	504
29	A02	Supplies	\$	750
30	A03	Postage	\$	250
31	A04	<i>formerly stationary</i>	\$	-
32	A05	Office Equipment and Furniture	\$	500
33		Sub-total Office Maintenance Expense	\$	2,004
34				
35	B	Communications		
36	B01	Marketing/ads	\$	500
37	B02	Annual web fees	\$	400
38		Sub-total Communications Expense	\$	900
39				
40	C	Membership		
41	C01	Membership mailings	\$	650
42	C02	Elections	\$	400
43	C03	Member Welfare and Philanthropy	\$	-
44	C04	Member Relations / Socials / General Meetings	\$	3,000
45		Sub-total Membership Expense	\$	4,050
46				



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47	D Administration (Honorariums, Fees and Reimbursements)	
48	D01 Officer reimbursable expenses (board meetings & travel expenses)	\$ 2,000
49	D02 Support staff gifts	\$ 100
50	D03 Audit fee (non-member)	\$ 300
51	D04 Tax prep fee honorarium	\$ -
52	D05 President - Susan Purcell	\$ 3,500
53	D06 Vice President - Diane Rzeszewski	\$ 2,200
54	D07 Operations Chair - Sabeeha Shariff	\$ 900
56	D08 Treasurer - Steve Mecker	\$ 1,200
58	D09 Membership Chair - Rob Robson	\$ 2,200
55	D10 Secretary - Clare Foland	\$ 1,200
59	D11 Grievance Chair - Debbie Rogers-Green	\$ 900
64	D12 Communications Chair - Ashley Ott	\$ 700
61	D13 Illinois Education Association (2 Representatives) - Kourtney McGhee and Annmarie Duncan	\$ 900
60	D14 Webmaster - J Neathawk	\$ 900
57	D15 Assistant Membership - vacant	\$ 500
62	D16 Election Chair - Bill Enright	\$ 350
63	D17 Legislative Chair - Bill Enright	\$ 300
65	D18 Additional Committee Assistance - vacant	\$ 1,000
66	D19 Contract Negotiations Team - vacant	\$ 1,200
67	Sub-total Administration Expense	\$ 20,350
68		
69	E Governance Meeting Expenses	
70	E01 National Education Association Representative Assembly (3 Reps)	\$ 1,000
71	E02 National Council for Higher Education Conference (2 Reps)	\$ 2,000
72	E03 Illinois Education Association Representative Assembly meeting (3 Reps)	\$ 1,000
73	E04 One Conference, IEA, Oak Brook, IL	\$ 250
74	Sub-total Governance Meeting Expense	\$ 4,250
75		
76	F Grievance Fund (held in US Bank Savings Account # ****9356)	
77	F01 Bargaining Unit Members (based on 652 members, projected) @ \$ 3.00	\$ 1,956
78		
79	H Contingency Fund	
80	H01 Contingency Fund	\$ 1,500
81		



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82	Total Operating Expenses	\$ 35,010
83		
84	IEA Obligation (Dues Payments)	\$ 66,600
85		
86	TOTAL DISBURSEMENTS	\$ 101,610
87		
88	NET OPERATING SURPLUS (DEFICIT)	\$ (1,330)